

James E. Moede, Ltd.

Certified Public Accountant

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2022 Form 1099-NEC Client Information

Please see page 2 for more information

Client Name/Tax ID

Date Completed

Completed By

Vendor Name	Address	City	State	Zip Code	Tax ID No.	Amounts Paid (\$600 or more)		Taxes Withheld (if any)	
						Rent	Nonemployee Compensation	Federal	Minnesota

If there are more than 10 payees, please make a copy of this sheet.

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2022 Form 1099-NEC Client Information (1099-NEC replaces 1099-MISC for independent contractors)

Instructions

Please fill in all fields that are marked in yellow

Use the [TAB] key to move to the next field. When you [TAB] through "Minnesota" (last column on the right), a new row will be created.

When you are done, please upload the completed pdf files to my portal. Please contact me if you need assistance with the portal.

The Due Dates for Forms 1099 are as follows:

Payees should receive their copies on or before January 31, 2023.

The IRS should receive its copy on or before January 31, 2023.

If you have any additional questions, please feel free to contact me.

General Information

If you paid any individuals, LLCs, or attorneys \$600 or more for services during 2022, you are required to prepare and submit a Form 1099-NEC for each payee by January 31, 2023.

You do not issue Form 1099-NEC to a corporation or S-corporation recipient (with the exception of attorney's or law firms).

A Form 1096 transmittal form is completed and filed with the IRS along with the government copies of each Form 1099-NEC.